

Wesley Spectrum Services
Human Resources Corporate Policy Manual

Policy Title: Equal Employment Opportunity		Wesley Spectrum Services Corporate Policy Statement		
Policy Number: HR102				
Organizational Area: Human Resources		Subcategory: Work Environment		
Board Approval Date: July 1, 2007	Effective Date: July 1, 2007	Revised Date:	Revision No:	No. Pages 1

Wesley Spectrum Services is committed to providing equal employment and advancement opportunities to all individuals. Wesley Spectrum does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, gender, national origin, sexual orientation, age, disability, veteran status, or any other characteristic protected by law.

Wesley Spectrum will make reasonable accommodations for qualified individuals with known disabilities, unless doing so would result in an undue hardship. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits and training.

Employees with questions or concerns about any type of discrimination in the workplace must bring these issues to the attention of their immediate supervisor, HR Manager, or Wesley Spectrum's Equal Employment Officer. Employees can raise legitimate concerns and make reports without fear of reprisal. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.